

Portofino Shores
Architectural Control Board (ACB)
Meeting Minutes of February 13, 2018

Present: Steve Pariseau, Susi Pelot and Greg Haywood (on phone).

Meeting called to order at 7:00 p.m.

6003 Arlington Way

Application to REPLACE GARAGE COACH LIGHTS with Allen-Roth Castine in Rubbed Bronze as sampled. Owner doing the work.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB.

Motion by Pelot to give conditional approval to begin work. Support by Haywood.

Motion carried unanimously.

6027 Arlington Way

Application to PLANT 2 FOXTAIL PALMS and 2 UMBRELLA SHRUBS in locations indicated on attached survey. Homeowner doing the work. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pariseau to give conditional approval to begin work. Support by Haywood.

Motion carried unanimously.

6119 Arlington Way

Application to REMOVE LEMON TREE from Back Yard and REPLACE with Pygmy Date Palm. County Permit No. 20180153 attached. Contractor: Arellano Landscaping – 863-697-1894.

NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pariseau to give conditional approval to begin work. Support by Haywood.

Motion carried unanimously.

5536 Spanish River Rd.

Application to INSTALL 6 FT. TALL WHITE VINYL PRIVACY FENCE to Enclose Entire Backyard. Style of fence to be Dogwood. Fence to be placed along side property lines and butt up to existing fences along rear property line. Fence to have one 5 Ft. wide gate on right side of house. Homeowner doing the work.

NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pelot to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

5652 Spanish River Rd.

Application to INSTALL PODOCARPUS HEDGE along the 3 sides of back yard within a continuous mulched bed of approximately 100 ft. Homeowner doing the work. NOTE: Hedges may be planted no closer than 18 inches from any property line and must be planted in a plant bed covered in wood mulch or red/tan/brown stone (not white).

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pelot to give conditional approval to begin work. Support by Haywood.

Motion carried unanimously.

5911 Nicole Lane

Application to INSTALL GLASS INSERTS in FRONT ENTRY DOORS. Inserts to be Clear Occluded Glass with no color - Non Impact. Shutters Included. Contractor: Entry Point, Stuart, FL – 772-463-6500.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pariseau to give conditional approval to begin work. Support by Haywood.

Motion carried unanimously.

6144 Santa Margarito Dr. - Multi-Part Application

Application to 1.) ADD TO HEDGE Using Same Type of Hedge at Left Side of Rear Yard as indicated on attached survey; and 2.) ADD Approximately 10 Hawaiian Ti Plants to Front Beds. Homeowner doing the work. NOTE: Hedges and Plants may be planted no closer than 18 inches from any property line and must be placed in a plant bed covered in wood mulch or red/tan/brown stone (not white).

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pariseau to give conditional approval to begin work. Support by Pelot.

Motion carried unanimously.

6144 Santa Margarito Dr.

Application to INSTALL SCREEN ROOM at Rear of House as indicated in attached plan and quote and specification sheet. Screened room will have two different roofs. Poly roof area 11' 6" by 26' and an open screen roof area 9' by 26'. Floor will be of existing pavers squared off at rear. Contractor: The Porch Factory, Fort Pierce – 772-465-6772. No portion of the Screen Room to extend past side plane of house.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pariseau to give conditional approval to begin work SUBJECT TO changing the screened roof area to be 'Mansard' style not A-Frame to comply with ACB guidelines. Support by Pelot.

Motion carried unanimously.

5948 Spanish River Rd.

Application to INSTALL TWO 14' SYLVESTRIS PALMS in Back Yard as indicated in attached drawing. Contractor: Sylvestris Tree Farm. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pariseau to give conditional approval to begin work. Support by Haywood.

Motion carried unanimously.

Other business:

Next Scheduled Meeting: February 27, 2018 – 7pm.

Meeting Adjourned at 7:38 p.m.