

*Portofino Shores Property Owners Association, Inc*

**MINUTES OF  
MEETING OF BOARD OF DIRECTORS**

**Date: Thursday, February 15, 2018**

**Time: 7:00pm**

**Place: Clubhouse**

- I. CALL TO ORDER – Jim Grubb called the meeting to order at 7:00 p.m.
- II. ROLL CALL - Present was Jim Grubb, President; Frank Egidio, Vice President; Donna Steininger, Secretary; Sharon Broschart, Treasurer; and, Al Bishop, Director Also present was Annmarie Coniglio, Property Manager.
- III. APPROVAL OF MINUTES: **December 19, 2017 - Jim Grubb motioned approval; Frank Egidio seconded and the motion carried unanimously.**
- IV. REPORT OF OFFICERS – Jim Grubb gave a President’s Report commenting on the “get up to speed” meetings he had individually with all members of the board and the change in the Appeals Committee, where Mike Luton is the Chairman and Debbe Pariseau is now a member of that committee.
- V. MANAGER’S REPORT – Annmarie Coniglio gave the Manager’s Report.
- VI. REPORT OF COMMITTEES (Attached)
  - ACB
  - Appeals
  - Entertainment Committee
  - Neighborhood Watch
  - Screening Committee
- VII. OLD BUSINESS - None.
- VIII. NEW BUSINESS
  1. Sidewalk Repairs – Board members discussed the bid received and after discussions, **Donna Steininger motioned approval of proposal from Jose Arellano of \$400 per sidewalk section; Al Bishop seconded and the motion carried unanimously.**
  2. Pumps for Lakes – After discussions, **Jim Grubb motioned approval to do the work as contained in the proposal from Hoover Pumping (with a cost of approximately \$4,781.84; Frank Egidio seconded and the motion carried unanimously.**

3. Bocce Court – Jim Grubb introduced the item and after discussions, **Donna Steininger motioned approval of the quote from Papico Construction; Frank Egidio seconded and the motion carried unanimously.**

4. Camera Upgrades – Donna Steininger introduced this item explaining that three bids have been received for upgrading cameras and DVR equipment. It was suggested, and agreed, that the board ask Bartlett Brothers Security and Wadeware Technology to come in and give a demonstration on their proposal. After discussions, **Frank Egidio motioned to table this issue to another meeting; Al Bishop seconded and the motion carried unanimously.**

5. Entertainment Committee Budget – Barbara Bishop distributed a detailed accounting of the Entertainment Committee’s expenses and income for 2017 and discussions ensued. After discussions, **Sharon Broschart motioned to table this discussion; Al Bishop seconded and the motion carried unanimously.**

#### IX. OPEN DISCUSSION

Members in attendance brought up cars driving in excess of the speed limit and not stopping at stop signs throughout the community.

X. ADJOURNMENT - There being no further business to discuss, the meeting adjourned at 7:40 p.m.

Respectfully submitted,  
Annmarie Coniglio, LCAM