

Portofino Shores
Architectural Control Board (ACB)
Meeting Minutes of February 27, 2018

Present: Steve Pariseau, Susi Pelot and Greg Haywood (on phone).

Meeting called to order at 7:00 p.m.

5809 Spanish River Rd.

Application to REPAINT HOUSE USING EXISTING COLOR SCHEME #1. Doors to be painted in Trim Color. Contractor: Homeowner doing the work. *Note About Paint Colors: House and Trim Paint Colors Matching the Approved Colors for Portofino Shores are No Longer Available By Using 'SW', 'CW' or 'HC' numbers due to pigment variations. The Sherwin-Williams store at 3400 43rd Ave. in Vero Beach has NEW FORMULATIONS that exactly match the Approved Colors. Make your Contractor aware of this as Homeowners are responsible for House and Trim Colors Matching the Approved Colors.*

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pelot to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

5717 Sterling Lake Dr. (Multi-Part Application)

Applications to: 1.) PLANT ROW OF CAT & MAJESTIC PALMS along Rear of Back Yard. (NOTE: Trees may not be planted closer than 5 feet from any property line) and; 2.) REMOVE EXISTING FRONT HEDGES and REPLACE with 8 Varieties of Plants as indicated in application. Note: Shrubs & Plants may not be planted closer than 18 inches from any property line and planter beds may extend to property line(s). **All plants and trees must be placed in a plant bed and must be covered in wood mulch or red/tan/brown stone (not white).** Homeowner doing the work. NOTICE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

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Motion by Pariseau to give conditional approval to begin work. Support by Pelot.

Motion carried unanimously.

5717 Sterling Lake Dr.

Application to CREATE SCREEN ROOM UNDER EXISTING COVERED PORTION OF PAVER PATIO. Framing to be White Aluminum with 16" Kickplate, Charcoal 18/14 Fiberglass Screen and One Screen Door. Contractor: A Quality Construction, LLC, Fort Pierce – 772-489-2464.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pariseau to give conditional approval to begin *SUBJECT TO* homeowner providing valid contractor insurance paperwork prior to starting any work. Support by Pelot.

Motion carried unanimously.

5657 Spanish River Rd.

Application to RESHAPE PLANTER BED IN BACK YARD as indicated in attached. Homeowner doing the work. **NOTE:** Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn. Planter beds must be covered in wood mulch or red/tan/brown stone (not white).

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pelot to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

5657 Spanish River Rd. - Lot 231 - Color Scheme 8

Application to REPAINT FRONT ENTRY DOOR in SW6006 – Black Bean. Homeowner doing the work.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pariseau to give conditional approval to begin work. Support by Pelot.

Motion carried unanimously.

5741 Spanish River Rd.

Application to INSTALL 12 ft. by 26 ft. CONCRETE PATIO and SCREEN ROOM at Rear Slider Doors. Roof to be 4” Elite Laminated Poly. Framing to be White Aluminum with 2 Screen Doors, 24” Kickplate and Charcoal 18/14 Screen. **NOTE:** Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn. Contractor: Herrmann Brothers Enterprises Inc., Green Acres – 561-855-6154.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pariseau to give conditional approval to begin work. Support by Pelot.

Motion carried unanimously.

5861 Sunberry Circle

Application to ADD RAIN GUTTERS & DOWNSPOUTS ALL AROUND HOUSE as indicated in attached proposal. Color of gutters to match house trim. Contractor: Gutters by TK, Stuart – 772-692-9727.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pelot to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

5861 Sunberry Circle

Application to INSTALL 4 FOOT WHITE ALUMINUM 2-RAIL FENCE with Two Gates in Back Yard as indicated on attached quote. Contractor: A Great Fence, Port St. Lucie – 772-812-0223.

Motion by Pariseau to DENY this application due to ACB Guidelines State: ‘Fences Adjacent to Roadways must be 5 Feet in Height only.’ Support by Pelot. Motion carried unanimously.

5745 Sterling Lake Dr..

Application to ADD RAIN GUTTERS & DOWNSPOUTS to Sides & Back of House as indicated in attached proposal. Color of gutters to match existing gutters on front. Contractor: Guttersmith, Fort Pierce – 772-462-3777.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pelot to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

5745 Sterling Lake Dr.

Application to INSTALL ONE DATE PALM within Existing Planter Bed in Front of Fence at Rear of House as indicated on attached survey. Homeowner doing the work.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pelot to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

6321 Spring Lake Terrace

Application to INSTALL 25 ft. by 15 ft. PAVER PATIO at Rear of House Using Pavers that Match Existing Driveway Pavers as Indicated on Attached Survey. Contractor: Palm Coast Lawn & Landscape, Vero Beach and TLC Experts, Fort Pierce. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Haywood to give conditional approval to begin work. Support by Pelot.

Motion carried unanimously.

5902 Nicole Lane

Application to INSTALL A 20 ft. by 10 ft. POWER SUNSETTER RETRACTABLE FABRIC AWNING AT BACK OF HOUSE. Awning will be attached under the existing soffit. Color: Natural Linen (a light tan). Homeowner doing the work.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Haywood to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

6255 Arlington Way

Application to ADD PRECAST CONCRETE EDGING AROUND PLANTER BEDS at Front of House. Homeowner provided 3 different samples marked A, B & C.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB Motion by Pariseau to give conditional approval to begin work **USING SAMPLE 'A' or 'C' ONLY.**

Support by Haywood. Motion carried unanimously.

6020 Santa Margarito Dr.

Application to INSTALL ACCORDION STYLE HURRICANE SHUTTERS at 10 Windows on First Floor. Shutters to match existing accordion style shutters on Second Floor windows. Contractor: Expert Shutter Services, Inc., Port St. Lucie – 772-871-1915.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pelot to give conditional approval to begin work. Support by Haywood.

Motion carried unanimously.

5948 Spanish River Rd.

Application to ADD 3 BRUSH CHERRY BUSHES and ABORICOLAS in Back Yard as indicated in attached drawing. Homeowner doing the work. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn. All plants and trees must be placed in a plant bed covered in wood mulch or red/tan/brown stone (not white).

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Haywood to give conditional approval to begin work. Support by Pelot.

6016 Santa Margarito Dr. Lot 7 (In response to a violation letter from Jan 2018)

Application to REPAINT HOUSE USING EXISTING COLOR SCHEME 10.

Motion by Pariseau to DENY the application due to insufficient information – no contractor or insurance paperwork provided with application. Support by Haywood.

Motion carried unanimously.

Other business:

Next Scheduled Meeting: Tuesday, March 13, 2018 – 7pm.

Meeting Adjourned at 8:17 p.m.

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