

*Portofino Shores Property Owners Association, Inc*

**MINUTES OF  
MEETING OF BOARD OF DIRECTORS**

**Date: Thursday, April 19, 2018**

**Time: 7:00pm**

**Place: Clubhouse**

- I. CALL TO ORDER – Jim Grubb called the meeting to order at 7:00 p.m.
- II. ROLL CALL - Present was Jim Grubb, President; Frank Egidio, Vice President; Donna Steininger, Secretary; Sharon Broschart, Treasurer; and, Al Bishop, Director Also present was Annmarie Coniglio, Property Manager.
- III. APPROVAL OF MINUTES: **February 15, 2018 – Frank Egidio motioned approval; Donna Steininger seconded and the motion carried unanimously.**
- IV. REPORT FROM ST. LUCIE COUNTY SHERIFF’S OFFICE – Deputies Todd Hogan and Jose Estrada gave a brief presentation updating residents on police-related matters in the Lakewood Park area as well as those specific to Portofino Shores and reminded residents to keep valuables out of sight in vehicles and to keep vehicles locked. The Deputies stressed how important it is that residents call 911 immediately if they find they have been the victim of a burglary.
- V. REPORT OF OFFICERS – Jim Grubb advised that a copy of his President’s Report has been made available to all in attendance.
- VI. MANAGER’S REPORT – Annmarie Coniglio gave the Manager’s Report.
- VII. REPORT OF COMMITTEES (Attached)
  - ACB
  - Appeals
  - Entertainment Committee
  - Neighborhood Watch
  - Screening Committee
- VIII. OLD BUSINESS - None.
- IX. NEW BUSINESS
  1. Open ICS Sweep Account for Operating – Board members discussed the notation from the auditor regarding the uninsured funds and after discussions, **Sharon Broschart**

**motioned approval to have a sweep account opened for the operating account as suggested; Jim Grubb seconded and the motion carried unanimously.**

2. Prohibit Background Reports from Zumperscreen – Jim Grubb explained it has been found that it is difficult to verify background reports submitted by this company. After discussions, **Sharon Broschart motioned approval to prohibit the submission of background reports conducted by Zumperscreen; Frank Egidio seconded and the motion carried unanimously.**

3. Assess Fines to Speeders and Failure to Obey Stop Signs – Jim Grubb explained that the first step in this process will be for the Board to approve the assessing of fines tonight and then work with legal counsel on protocols for enforcement and after discussions, **Donna Steininger motioned approval to assess fines to speeders and those not obeying stop signs; Sharon Broschart seconded and the motion carried unanimously.**

X. OPEN DISCUSSION

Members in attendance discussed the FP&L LED street light program that the Association will be participating in.

XI. ADJOURNMENT - There being no further business to discuss, the meeting adjourned at 7:40 p.m.

Respectfully submitted,  
Annmarie Coniglio, LCAM