

Portofino Shores
Architectural Control Board (ACB)
Meeting Minutes of May 8, 2018

Present: Steve Pariseau, John Bardsley and Susi Pelot

Meeting called to order at 7:00 p.m.

6009 Santa Margarito Dr.

Application to INSTALL ACCORDION STYLE HURRICANE SHUTTERS on ALL OPENINGS as indicated in attachments. Color of shutters to be Ivory to match trim. Contractor: DVT Hurricane Shutters, Fort Pierce – 772-466-4575.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pelot to give conditional approval to begin work. Support by Bardsley.

Motion carried unanimously.

6009 Santa Margarito Dr.

Application to PAINT ENTRY DOOR(S) in Aurora Brown (SW2837).

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pelot to give conditional approval to begin work. Support by Bardsley.

Motion carried unanimously.

5661 Spanish River Rd.

Application to INSTALL 6 FT. WHITE VINYL PRIVACY FENCE to completely enclose back & side yards. Style of proposed fence in photo attached to application. Fence to be placed on or inside the back and side property lines. Front Setback to be at least 10 ft. from the front corner of each of the side walls. Fence to have one access gate on either side of house facing the street. Contractor: Fence Pros of the Treasure Coast.

NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pelot to give conditional approval to begin work. Support by Bardsley.

Motion carried unanimously.

5661 Spanish River Rd.

Application to INSTALL PAVER PATIO with areas for bench, BBQ & fireplace INSIDE fenced back yard as shown on attached survey. Pavers to be Walnut Tumbled French Pattern Travertine #2110 as shown in attached photo. Homeowner doing the work. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pariseau to give conditional approval to begin work. Support by Pelot.

Motion carried unanimously.

5741 Sterling Lake Dr.

Application to INSTALL 6 FT. TALL WHITE VINYL PRIVACY FENCE to Enclose Entire Backyard. Fence to be placed at least two feet INSIDE East (left) Property line to accommodate neighbors existing hedge AND fence to be placed at least one foot INSIDE West (right) property line (7 ft. from rear corner of house) to accommodate neighbors existing privacy fence to allow for lawn and fence maintenance. Contractor: A Great Fence – 772-812-0223. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB
Motion by Pelot to give conditional approval to begin work. Support by Pariseau.
Motion carried unanimously.

5548 Spanish River Rd. (Multi-Part Application)

Applications to 1.) INSTALL GLASS INSERT ON ENTRY DOOR as shown in attached photo. Contractor: Entry Point Enterprises, Stuart – 772-463-6500; and 2.) Paint Entry Door in Aurora Brown.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB
Motion by Pelot to give conditional approval to begin work. Support by Bardsley.
Motion carried unanimously.

5621 Spanish River Rd.

Application to ADD PAVERS from existing side patio creating walkway to driveway. Pavers to match driveway pavers. Contractor: Arellano Lawn Care Landscaping. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB
Motion by Pariseau to give conditional approval to begin work. Support by Pelot.
Motion carried unanimously.

5617 Spanish River Rd.

Application to ADD PAVERS at side of house adjacent to 5621 Spanish River Rd. creating walkway to driveway. Pavers to match driveway pavers. This project is combined with the paver project at 5621 Spanish River Rd. Contractor: Arellano Lawn Care Landscaping. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB
Motion by Pariseau to give conditional approval to begin work. Support by Pelot.
Motion carried unanimously.

5925 Spanish River Rd.

Application to ADD RAIN GUTTERS & DOWNSPOUTS AROUND HOUSE as indicated in attached proposal. Color of gutters to match house trim (eggshell). Contractor: Gutters by TK, Stuart – 772-692-9727.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB
Motion by Pelot to give conditional approval to begin work. Support by Bardsley.
Motion carried unanimously.

6036 Santa Margarito Dr.

Application to REMOVE OAK TREE from Easement Near Mailboxes. Motion by Pelot to DENY this application because tree is not on owner/applicant's property. Support by Bardsley.
Motion carried unanimously.

6132 Santa Margarito Dr.

Application to ADD RAIN GUTTERS & DOWNSPOUTS AROUND HOUSE as indicated in attached proposal. Color of gutters to match house trim. Contractor: Guttersmith – 772-462-3777.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pariseau to give conditional approval to begin work. Support by Bardsley.
Motion carried unanimously.

5679 Sunberry Circle

Application to REMOVE TREE FROM BACK YARD. Motion by Pelot to DENY this application because a Vegetation Removal Permit is not included. Support by Pariseau.
Motion carried unanimously.

Other business:

After a discussion regarding optional door colors initiated by a letter to the BOD a motion by Pelot to recommend adoption by the Board of Directors allowing the use of ANY APPROVED OF THE OPTIONAL DOOR COLORS ON ANY HOUSE within Portofino Shores. Support by Bardsley. Motion carried unanimously.

Next Scheduled Meeting: Tuesday, May 22, 2018 – 7pm.

Meeting Adjourned at 8:55 p.m.

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