

**Portofino Shores**  
**Architectural Control Board (ACB)**  
**Meeting Minutes of October 9, 2018**

Present: Steve Pariseau, John Bardsley and Susi Pelot

Meeting called to order at 7:00 p.m.

**5907 Nicole Lane**

Application to INSTALL PAVER WALKWAY & PAD from right side of driveway to north side of garage as indicated on attached drawing and survey. Pavers to match driveway in style, color and placement design. Pavers to extend approx. 7 feet from garage wall and approx 12 ft. from front of garage. New shrubs to be planted to screen paver area from street. Contractor: Arellano Lawn Care Landscaping. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Pelot to give conditional approval to begin work. Support by Bardsley.

Motion carried unanimously.

**5820 Spring Lake Terr.**

Application to INSTALL IMPACT-RATED GLASS INSERTS in Front Entry Doors. Style to be Kordella Glass as sampled and to have Black Caming and a stripe of Dark Gray glass. All other glass to be Clear Occluded. Contractor: Entry Point Enterprises, Stuart – 772-463-6500.

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Motion by Pelot to give conditional approval to begin work. Support by Bardsley.

Motion carried unanimously.

**5427 Place Lake Dr.**

Application to INSTALL 19 ft. by 15 ft. PAVER PATIO abutting existing covered concrete patio at rear of house as indicated on attached survey. Pavers to match existing driveway pavers. Contractor: Arellano Lawn Care Landscaping. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

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Motion by Pelot to give conditional approval to begin work. Support by Bardsley.

Motion carried unanimously.

**6262 Arlington Way**

Application to PLANT 14 IXHORA (7 on each side) along walkway to front entrance and REPLACE dark brown mulch with polished pebble stones that are shades of brown. Homeowner doing the work. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

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Motion by Pariseau to give conditional approval to begin work. Support by Bardsley.

Motion carried unanimously.

**6207 Arlington Way**

Application to INSTALL RAIN GUTTERS ALL AROUND HOUSE. Color to be Eggshell to match house trim color. Contractor: Budget Seamless Gutters - 772-626-8845.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Pelot to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

**5606 Place Lake Dr.**

Application to INSTALL RAIN GUTTERS ALL AROUND HOUSE. Color to be Eggshell to match house trim color. Contractor: Budget Seamless Gutters - 772-626-8845.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Pariseau to give conditional approval to begin work. Support by Pelot.

Motion carried unanimously.

**6040 Santa Margarito Dr.**

Application to FIX or CHANGE EXISTING ROCK AREA to New Paver Area. ACB took no action on this application. ACB to research address file to verify if a previous application was approved.

**5513 Spanish River Rd. - Lot 203**

Application to PAINT FRONT ENTRY DOORS in Aurora Brown. House color is Scheme #1. Homeowner doing the work.

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Motion by Pelot to give conditional approval to begin work subject to homeowner providing signed Page 2 of the application. Support by Bardsley.

Motion carried unanimously.

**5657 Spanish River Rd.**

Application to REMOVE one TABEBUIA TREE from rear yard and replace with Weeping Bottle Brush Tree. County Vegetation Removal Permit No. 20180973 attached. Homeowner doing the work. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Pelot to give conditional approval to begin work. Support by Bardsley.

Motion carried unanimously.

**5657 Spanish River Rd.**

Application to INSTALL 12 ft. by 24 ft. PAVER PATIO at rear of house and also EXTEND REAR PLANT BED to surround new patio as indicated on attached drawing. Contractor: Paver Overlays, Fort Pierce – 772-302-3703. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Pariseau to give conditional approval to begin work. Support by Bardsley.

Motion carried unanimously.

**6120 Spring Lake Terr.**

Application to INSTALL RAIN GUTTERS ALL AROUND HOUSE. Color to be Eggshell to match house trim color. Contractor: Budget Seamless Gutters - 772-626-8845.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Pariseau to give conditional approval to begin work. Support by Pelot.

Motion carried unanimously.

**6208 Spring Lake Terr.**

Application to PLANT A MANGO TREE in back yard.

Motion by Pariseau to DENY this application due to insufficient information. Support by Bardsley.

Motion carried unanimously.

Note: A resubmitted application must include at least the following information: 1.) a drawing or survey indicating the location of the proposed tree including measurements; and 2.) who is doing the work.

ALSO: Fruit trees may be planted no closer than 10 feet from any side property line and trees may not be planted within the drainage easement along the rear property line.

**5627 Sunberry Circle**

Application to INSTALL RAIN GUTTERS ALL AROUND HOUSE. Color to be Eggshell to match house trim color. Contractor: Budget Seamless Gutters - 772-626-8845.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Bardsley to give conditional approval to begin work. Support by Pelot.

Motion carried unanimously.

**5635 Sunberry Circle**

Application to REMOVE EUGENIA plants from under garage lights and REPLACE with Standard Bougainvillea. Homeowner doing the work.

Motion by Pelot to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

**5771 Sunberry Circle**

Application to REPLACE OUTSIDE GARAGE LIGHTS with Hampton Bay Model 7072-2RT in Weathered Bronze. Homeowner doing the work.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Bardsley to give conditional approval to begin work. Support by Pelot.

Motion carried unanimously.

**Other business:**

**Next Scheduled Meeting: Tuesday, October 23, 2018 – 7pm.**

Meeting Adjourned at 7:55 p.m.

(14/16)